



Camp Merrie-Woode®

100 Merrie-Woode Road, Sapphire, NC 28774
Telephone 828-743-3300 Fax 828-743-5846
www.merriewoode.com

Please
Include
Recent
Photo

Staff Application

Sessions Available (see enclosed dates) June Main August

Inclusive Dates Available for Summer: From _____ To _____

Please TYPE or PRINT

NAME _____ Nickname (If Called) _____

SSN _____ Driver's License Number _____
(Include State)

Date of Birth ____/____/____ Age _____ Gender Female Male

Present Address
(Until _____)

Permanent Address
(After _____)

Street _____

Street _____

City _____ State ____ Zip _____

City _____ State ____ Zip _____

Phone (____) _____

Home Phone (____) _____

E-Mail _____

Cell Phone (____) _____

EDUCATION:

Name of School _____ Current Year _____ GPA _____

Major _____ Career Goal _____

List Activities/Awards in High School and College _____

Camp Experience _____
Camp Name Director Phone Year(s)

Are You Currently Employed? Yes No With Whom? _____

List any Other Experience Working With Children:

How did you learn of Merrie-Woode? _____

SKILLS - Please check activities which you can teach and/or assist with further explanation below.

CRAFTS	Teach	Assist
Arts & Crafts		
Ceramics		
Jewelry		
Photography		
Sewing		
Weaving		
Woodworking		
DANCE	Teach	Assist
Aerobics		
Ballet		
Jazz		
Modern Dance		
Tumbling/Gymnastics		
SPORTS	Teach	Assist
Archery		
Field Games / Team Sports		
Soccer		
Tennis		
Lacrosse		
DRAMA / MUSIC	Teach	Assist
Acting Technique		
Chorus		
Director of Musical Production		
Costuming		
Stagecraft / Technical Theater		
Musical Instruments (Indicate)		
NATURE	Teach	Assist
Environmental Education		
Nature Crafts		
Plant and Animal Identification		

RIDING	Teach	Assist
Groom		
Hunt Seat		
Jumping		
Ring Instruction		
Barn Management		
MOUNTAINEERING	Teach	Assist
Backpacking		
Caving		
Climbing		
Climbing (Lead) Indicate Level		
Games / Initiatives		
High Ropes Course		
Low Ropes Course		
Orienteering		
WATERFRONT	Teach	Assist
Canoeing (Lake)		
Canoeing (Whitewater / Trips)		
Kayaking (Lake)		
Kayaking (Whitewater / Trips)		
Swimming (Red Cross Levels)		
Swimming (Synchronized)		
Swimming (Team)		
Sailing		
CAMP SUPPORT STAFF	Teach	Assist
Kitchen (Indicate Skill)		
Office / Secretarial		
Nurse (Photocopy License)		
Maintenance / Grounds		
Driver (Over 21 & clean record)		
Photo / Web Upload		
Stock Shop Clerk		

What is your first choice activity to teach/assist? _____ Second? _____

Further explanation of skills listed above: _____

YOUR PERSONALITY:

Rate yourself on the following qualities: (1 to 5) 5=Excellent, 1=Needs Improvement

Patience_____ Energy_____ Cooperation_____ Flexibility_____ Positive Attitude_____

Motivation_____ Initiative_____ Leadership_____ Morals_____ Self Esteem_____

Are you available as a cabin counselor? Yes No

What age group do you prefer? 7-9 10-12 13-14 15+

REFERENCES:

You should have received reference forms with the application. Please send this form to your last two employers and one personal reference. Please indicate below that this has been completed.

Employment:

Please list all employers in the past three years with complete names and telephone numbers.

Name of Reference Your Position Dates Employed Address Reachable Number Has ref. form?

1. _____

2. _____

Personal:

List the names of two other references (not relatives) who have knowledge of your character and ability.

Name of Reference Relationship to You Years Known Address Reachable Number Has ref. form?

1. _____

2. _____

CERTIFICATIONS:

Please check any certifications which are current, including dates obtained. Attach photocopy of certificate.

Red Cross Water Safety Instructor (WSI) Expires _____

Red Cross Life Guard Certification Expires _____

Emergency Medical Technician (EMT) Expires _____

Wilderness First Responder (WFR) Expires _____

Certified Horsemanship Association Expires _____

Red Cross CPR/Community First Aid Expires _____

American Canoe Association Instructor Expires _____

Other _____ Expires _____

Other _____ Expires _____

HEALTH:

Describe any recurring health problems or dietary needs: _____

Merrie-Woode cannot employ a person using drugs, unless this medication is prescribed by a physician. Please describe any medications you are currently using and purpose: _____

Please describe any body piercings or tattoos: _____

List any impairments, physical or mental, which would interfere with your ability to perform the job for which you have applied: _____

ESSAYS:

Merrie-Woode relies on counselors to provide a wholesome environment for campers through their own example. Are there any personal beliefs or other circumstances that may hinder you in performing your duties as a Merrie-Woode counselor? Please explain: _____

Please answer the following questions on a separate piece of paper. Please hand write and limit all of your answers to one page in length:

1. What extracurricular activities are you involved in currently? How will these help in your role as a counselor?
2. Describe an experience you have had which will help you to contribute positively to the camp community.

STATEMENT OF CLEAR CRIMINAL RECORD:

Have you ever been convicted of a felony or been accused of or convicted of sexual or physical abuse of a minor? Yes No _____

Camp Merrie-Woode maintains an alcohol-free and smoke-free community. Can you adhere to this policy? Yes No Please explain: _____

Have you ever been terminated from employment? _____

SIGNATURES:

I give Camp Merrie-Woode and/or its designees permission to conduct a background investigation and reference check into my past and current activities. I understand and consent to an investigation that may include verification of previous employment, employment references, criminal record, verification of education and history included on this form, and a copy of my driving record for the purpose of driving camp vehicles.

Signature _____ Date _____

I submit this as my application for a staff position at Camp Merrie-Woode after having read the enclosed information describing the camp's history and general policies. All the information I have given is correct and I agree to abide by the rules of Camp Merrie-Woode as prescribed by its directors.

Signature _____ Date _____

In its employment practices, Camp Merrie-Woode does not discriminate on the basis of race, color, disability, national, or ethnic origin.

<i>For Office Use Only</i>			
Received	_____	Reference 1	_____
Interview	_____	Reference 2	_____
Contract Sent	_____	Reference 3	_____
Contract Rec'd	_____		

RECOMMENDATION FOR STAFF

Camp Merrie-Woode
Sapphire, NC

Applicant: _____

Recommender: _____

Telephone: _____

Telephone: _____

To Applicant:

Please 1) fill out the above portion of this reference form, 2) sign the statement below, and 3) deliver this form to the person giving the reference. **That person should return this form directly to us.**

"I request that my suitability for a camp staff member's job be objectively evaluated. I understand that this material will be kept confidential."

Applicant

To Recommender:

The applicant has applied for a position as a camp staff member and has given your name as a reference. Camp counselors work as teachers, role models, and leaders of children on a very personal level. Therefore, the applicant's character and personal characteristics are very important to us. We request your careful and objective evaluation. Please note that all material will be kept strictly confidential.

Both we and the applicant will appreciate your prompt reply.

PLEASE COMPLETE THIS FORM AND **MAIL DIRECTLY TO:**

Betsy Helms
100 Merrie-Woode Road
Sapphire, NC 28774
828-743-3300

___ If you do not know the candidate well enough to evaluate, please check here and return this form to us.

For how many years have you known this applicant? ___ In what capacity? _____

Does the applicant have a genuine, personal interest in children? _____

Would you like to have your own child (if any) under the leadership and influence of this person?

___ No, or reluctantly ___ Ok ___ Would be a strong positive influence ___ An exceptional positive influence!

Please indicate your estimate of the applicant's personal qualifications by placing a mark at that point which, in your opinion, most accurately represents the applicant's degree of the quality checked. Please comment under "Remarks" regarding any special strengths or weaknesses.

CHARACTER: (*Sense of honor, moral ideals and influences, loyalty, seriousness of purpose, reliability*)

___ Exceptional ___ Strong ___ Neutral ___ Weak ___ Harmful

INTELLIGENCE: (*Insightfulness, ability to solve problems, keenness, concentration, learning speed*)

___ Exceptional ___ Strong ___ Average ___ Weak ___ Very Weak

INDUSTRY: (*Capacity for work, sense of purpose, endurance, faithfulness*)

___ Exceptional ___ Strong ___ Average ___ Indifferent ___ Lazy

LEADERSHIP: (*Responsibility, initiative, creative imagination, ability to gain cooperation*)
_____ Exceptional _____ Strong _____ Potential _____ Weak _____ Follower only

PHYSICAL VIGOR: (*Energy level, endurance*)
_____ Exceptional _____ Very good _____ Average _____ Below average _____ Weak and/or Lazy

SOCIAL QUALITIES: (*Poised, articulate, courteous*)
_____ Exceptional _____ Strong _____ Average _____ Below average _____ Coarse

COOPERATIVENESS: (*Ability to work with others, discretion, sympathy*)
_____ Exceptional _____ Very cooperative _____ Average _____ Uncooperative _____ Obstructionist

JUDGMENT: (*Ability to think and act logically and objectively, especially under stress*)
_____ Exceptional _____ Very good _____ Average _____ Below average _____ Poor

GENERAL APPEARANCE: (*Neatness, alertness, cleanliness*)
_____ Exceptional _____ Very good _____ Average _____ Below average _____ Unacceptable

Listed below are some tendencies which could reduce the effectiveness of a staff member's work and leadership ability. Please underscore words that apply.

- | | | |
|---------------------|-------------------------|--|
| Impatient | Prone to yell or scream | Unfriendly |
| Domineering | Unable to take a joke | Tense |
| Rigid | Unusually sensitive | Anxious |
| “Cocky” | Unkind | Irresponsible |
| Harsh | A “pushover” | Careless |
| Overly critical | Inconsistent | Prejudiced toward groups,
races, or nationalities |
| Prone to bad temper | Withdrawn | |

REMARKS:

May we call you for additional information? _____ Best Time? _____

Signed: _____ Date: _____